CIS 125
Intro To Network Operating Systems-Workstations

Spring Quarter, 2011

Course number: 2326   Credits: 5.0

Prerequisite: CIS 100 or BSTEC 130 and concurrent enrollment or equivalent.

Instructor: Maryanna VanDhyke
Email: maryanna.vandhyke@edcc.edu
Phone: 425-640-1339 x7034
Class Meets: Blackboard, on-line

Book: Windows XP Command Line, authors Gillay and Peat

Quarter Dates: April 4 – June 17, 2011

Materials:

Flash drive or 2 - 3.5 inch high density Floppy Disks

Contacting Instructor:

For fastest reply, it is best to send an email to maryanna.vandhyke@edcc.edu. I check my email many times a day and will reply quickly. I check my phone messages once a day.

Course Description:

Windows XP with emphasis on command line functions. Topics include: Installation and Windows XP features, OS navigation, administrative tools and simple batch files.

Course Objectives:

At the end of this course, you will be able to:

- Use and understand command line basics of Windows XP
- Use and understand XP graphical user interface (GUI)
- Create basic Batch files
- Understand basic network functions from the Windows XP desktop

College Wide Abilities:

While achieving the course objectives above, you will be applying and developing the following college wide abilities:

- Written and Oral Communications: through writing assignments and projects.
- Group Interaction: through class discussions, helping each other

Evaluation:

The grading will be on a strict percentage basis given the total number of points available for the class. See attached Grade Table at the end of this syllabus for the grade point equivalents.

Class Activities:

There are 5 areas of focus for class activities. They are as follows:

Number	Description	Points Each	Total
1	Library Research Assignment	100	100
1	Command Line Review Test	20% of grade	
1	Batch File Assignment	60	60
9	Quizzes	60	540
10	Group Discussion Participation	20	200

Welcome to the Class:

On the "Course Materials" page of the CIS 125 Blackboard site, you will find a weekly schedule of the tasks, reading and assignments you need to complete. There are additional notes, which you can find under "Course Materials – Weekly Notes" in the corresponding weekly folder.

Use this schedule like a checklist to see that you have accomplished all that needs to be done on a weekly basis. Note: _there is no homework to turn in weekly_. Quizzes are posted Thursdays and are due the following Sunday by midnight. Group discussions are posted Mondays and are due the following Sunday night by midnight.

Scholastic Integrity:

Cheating will not be tolerated. If you are caught cheating on a quiz, you will receive an automatic "0" for that test. If you copy and turn in someone else's homework assignment, you and the student with the identical paper will have to split the total points possible or earned (whichever is less) for that assignment. If you are caught cheating on more than one assignment or test, you will automatically fail the course. Please refer to the college student handbook for details

Class Participation:

There will be a new group discussion in the discussion board area of the site posted every week. Students need to add their input to the discussion within a week after the group discussion is posted. If you wait until the end of the quarter to put in all your input, you will not receive the full points for participation. Even though you do well on all the tests, failing to participate can mean the difference between an A and a C in the class. Please see Turning in Late Work below.

Writing Assignment:

Please compare any two operating systems. It is up to you which ones you want to compare, or what angle you want to use. Even though we are learning DOS commands, ("geek" things) we do have a writing requirement for this class. So we will be writing about computer topics, specifically comparing two operating systems in computers, or cell phones, or smart phones, or tablets (Ipad, Kindle, etc.) To be successful with this, you must follow the directions below:

1. Please write a 3 page double-spaced essay comparing and contrasting two different types of operating systems or user interfaces in computers, or cell phones, or smart phones, or tablets (Ipad, Kindle etc.) Also include a 4th page containing your research references. Your references must be on a separate page at the end.

2. This essay should be well organized, clear and to the point.

3. Your paper must include a title, an introduction, the body, a conclusion, and separate page for references.

4. Your paper must include a title saying Comparison of and your two operating systems.

5. The introduction must introduce the two operating systems you will compare.

6. The body must compare and contrast the two operating systems with the angle you want to use, with all the research information you find.

7. The conclusion must state which operating system you prefer and why.

8. There must be a separate reference sheet at the end, which must have at least 3 references. If you reference websites, you must include the full path, so by clicking on that path the detailed information that you wrote about can be found. No general website references. Please use the MLA format for listing references. MLA website: http://writing.colostate.edu/guides/researchsources/documentation/mla/works.cfm

9. Papers will also be graded on grammar, spelling, and level of understanding of the subject matter, level of research done, organization and format, but above all, following the above directions. First drafts will not be accepted.

**When I grade your assignments I will have the above list and check it off to make sure your paper includes everything on this list. **

The essay is due June 1, 2011 by midnight. You can email it in anytime between April 4 and June 1, 2011. E-mail your essay to: maryanna.vandhyke@edcc.edu please put your name in the subject box. On the Blackboard site under Course Material, there is a Writing Assignment link which has these detailed instructions for your writing assignment.

Command Line Review Test:

There will be one command line review test. This test will cover the commands that have been covered in the weekly quizzes. Every question on the test has already been in a weekly quiz (the questions may be altered slightly). The best way for a student to prepare for the test is to review their graded quizzes. Remember, this test covers only questions that require commands in their answers. The test will be posted on May 26th and can be taken <u>between May 26 and June 12th.</u> Tests taken after June 12 will be considered late and 50% could be deducted. The test can only be taken once. The test is worth 60 points but is weighted to 20% of the student's grade.

Batch File Assignment:

One of the areas that separate a good tech from an outstanding tech is the knowledge of batch files. These files consolidate commands so operations can move quickly. You will learn how to create batch files and will turn in a final batch file assignment.

Weekly Quizzes:

There is a quiz posted each week in the quizzes area of this website. Quizzes are posted each Thursday, and must be submitted by midnight Sunday of the following week. The Quizzes are open book but not open internet. Cutting and pasting an answer of a quiz question will be considered cheating.

Calendar of Due Dates for Quizzes and Command Line Test:

Quiz Number	Covers	Posted	Due
1	Appendix B and Chapter1	April 14	April 17
2	Chapters 2 and 3	April 21	April 24
3	Chapter 4 and 5	April 28	May 1
4	Chapter 6 and 7	May 5	May 8
5	Chapter 8 and 9	May 12	May 15
6	Chapter 10 and 11	May 19	May 22
7	Chapter 12	May 26	May 29
8	Chapter 13	June 2	June 5
9	Appendix C & E	June 9	June 12
	Command Line Test	May 26	June 12

Calendar for Group Discussions, Personal Web Page, Writing and Batch File Assignments:

	Covers	Posted	Due
1	Group Discussion	April 4	April 10
2	Group Discussion	April 12	April 18
3	Group Discussion	April 19	April 25
4	Group Discussion	April 26	May 2
5	Group Discussion	May 3	May 9
6	Group Discussion	May 10	May 16
7	Group Discussion	May 17	May 23
8	Group Discussion	May 24	May 30
9	Group Discussion	May 31	June 6
10	Group Discussion	June 7	June 13
	Writing Assignment	April 4	June 1
	Batch File Assignment	May 17	June 1

Make Up Quizzes:

Once quizzes are posted on the website they will remain there. A student who has missed a quiz can take the quiz that they missed. There will be a late penalty of up to 50% of points available unless prior arrangements have been made with the instructor.

Turning In Late Work

Group Discussions

Each weekly group discussion is 20 points each if posted by the posting date above. If these get posted 2 days late, points go down to 10, and after 2 days, each will be worth 5 points. So if a student waits until the end of the quarter to post all 10 discussions, they will have 50 points as opposed to the 200 points if they did it on time. This can mean the difference between an A and a C grade, just by making these weekly discussion comments on time.

Writing Assignment

The library research writing assignment is worth 100 points if the student follows the directions on what is needed in the paper and turns it in on or before the due date. Please see the "Course Materials – Writing Assignment" area of the site for the details of what is needed in the paper. If the paper gets turned in anytime after the due date, 40 points will automatically be taken off. Again, this can mean a major difference in the final grade in the class.

Batch File Assignment

The batch file assignment is worth 60 points if everything is correct on this assignment and it is turned in on or before the due date. If this assignment is turned in after the due date, 20 points will be automatically taken off.

Quizzes and Command Line Review Test

Each quiz is worth 60 points if all questions are answered correctly and is done by the due date. If the quiz is within a week late, 5 points will be automatically taken off. After a week late 30 points will be taken off. The command line review test is worth 20% of your grade. That test is due 4 days before the end of the quarter. If the test is taken any time after the due date, 30 points will be taken off.

Keep Your Assignments Reminder:

If you are in any CIS 2 year degree program, you should keep your work from your classes so you can easily organize it and submit it for your portfolio during your last quarter.

Success with Blackboard:

Successful completion student responsibilities in this class require access to Blackboard via an Internet browser. You are expected to login to the Black Board classroom at least 3 times per week. Instructions for access to Black Board may be located online at the following address:

http://online.edcc.edu/study/Bb_login.html

Toll-free technical support (24/7 service) at:
http://supportcenteronline.com/ics/support/default.asp?depid=746

Accommodations for Disabilities:

If you require an accommodation for a disability, please contact Services for Students with Disabilities, MLT 159, (425) 640-1320

****   The Site will close on June 14, 2011 at noon   ****
****All work needs to be done and turned in by that time****

GRADING TABLES:

Percent		Decimal Grade		Letter Grade		Decimal Grade
95	===	4.0		A	=	4.0 - 3.9
94		3.9				
93		3.8				
92	===	3.7		A-	=	3.8 - 3.5
91		3.6				
90		3.5				
89	===	3.4		B+	=	3.4 - 3.2
88		3.3				
87		3.2				
86	===	3.1		B	=	3.1 - 2.9
85		3.0				
84		2.9				
83	===	2.8		B-	=	2.8 - 2.5
82		2.7				
81		2.6				
80	===	2.5		C+	=	2.4 - 2.2
79		2.4				
78		2.3				
77	===	2.2		C	=	2.1 - 1.9
76		2.1				
75		2.0				
74	===	1.9		C-	=	1.8 - 1.5
73		1.8				
72		1.7				
71	===	1.6		D+	=	1.4 - 1.2
70		1.5				
69		1.4				
8	===	1.3		D	=	1.1- 0.9
67		1.2				
66		1.1				
65	=	1.0		D-	=	0.8 - 0.7